Chattanooga College
Medical, Dental, & Technical Careers

POLICY:

It is the policy of Chattanooga College to follow the guideline for Campus Safety and Security reporting and to address the components (12) of the Higher Education Act. The college will review the safety measures and procedures on an ongoing basis and update as needed.

EMERGENCY NOTIFICATION AND TIMELY WARNINGS

Federal law requires colleges to "immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency".

Chattanooga College MDTC utilizes on site notifications via teachers and staff, notifications as well as our website (www.chattanoogacollege.edu) and our Facebook page (Chattanooga College), and the local television and radio stations (WRCB, WDEF, WTVC and Suny92.3 FM).

Chattanooga College MDTC is responsible for issuing timely warnings and emergency notification. The college will, without delay, decide whether to issue a timely campus safety/crime warning or emergency notification on a case-by-case basis considering the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Information for timely campus safety/crime warnings and emergency notifications may also come from other law enforcement agencies. Depending on the particular circumstances of the incident, timely campus safety/crime warnings and emergency notifications may be distributed by any one or more of the following means:

1. e-mail;
2. Posting an alert on Chattanooga College web page and/or other sites where information will be likely to reach the campus community.
3. Posting on the outside entry doors of classrooms, recreational/break areas, and/or posting on bulletin boards in academic and group meeting areas.

Anyone with information warranting a timely campus safety/crime warning or emergency notification should report the circumstances to the school, by calling 423-624-0078 (Northgate) or 423-305-7783 (Eastgate), or in person at either campus location (248 Northgate Mall Drive, Suite # 130-Northgate Campus or 6397 Lee Highway, Chattanooga, TN - Eastgate Campus.

Students may also call 911 for immediate police attention.

EVACUATING A BUILDING

Chattanooga College MDTC posting evacuation maps in all classrooms and general meeting areas at both college locations. Students are advised to exit all building in a clam and orderly fashion and to remain evacuated until instructed that it is safe to return. Please follow the following procedures:

1. Stay Calm, do not rush, do not panic
2. Gather all personal belongings
3. Close all doors and windows if safe to do so
4. Wait for additional instructions from teachers or staff
5. Do not re-enter the building until instructed to. We appreciate you cooperation. If you have any questions, please ask a teacher or staff member and we will be happy to help.

SHELTER IN PLACE

In situations where there may be an instance where is best to stay, such as severe inclement weather, the staff will direct you to move to an inside room without windows or a more secure area.

1. Stay Calm, do not panic
2. If possible take personal belongs
3. Secure area, such as lock doors/brace area
4. Secure medical assistance as needed to include emergency

For additional guidance or help, contact: Gayla Brewer, your instructor or the campus director.